

NYANP 2024 Annual Conference  
**CALL FOR ABSTRACTS**

We hope you consider submitting an abstract for possible selection to present online at the 2024 NYANP Annual Conference. The following is an overview of our abstract and presentation expectations, our compensation for your time and expertise if you are selected as a speaker, and directions on how to format and submit an abstract for the NYANP 2024 conference.

Prior to submitting your abstract to the NYANP, please be sure you have read this document in its entirety, so you are fully aware of our requirements. Thank you. We look forward to reviewing your submission.

On behalf of the NYANP, thank you. Should you have any questions, please contact the NYANP Executive Director, Nicole Nenninger, [ExecutiveDirectorNYANP@gmail.com](mailto:ExecutiveDirectorNYANP@gmail.com)

## GENERAL INFORMATION

**Location:** Online

**Date/Time:** Saturday, October 5, 2024 | 8:45 am to @7 pm EST

**PLEASE NOTE:** The conference date is *rescheduled* to Saturday, October 5<sup>th</sup> (from October 12<sup>th</sup>)

**Theme:** Naturopathic medicine is REAL intelligence!

Naturopathic medicine:

Respects the inherent wisdom of the healing power of nature.

Evolves with the latest discoveries in science and technology.

Allows for prevention as the best medicine.

Limitless potential for a healthier future.

As technology and the development of AI continues to race forward in our society, the importance of the doctor-patient relationship and the core principles of naturopathic medicine becomes increasingly significant.

From researchers to clinicians, medical specialists and thought leaders, the NYANP is calling for a group of speakers to lead the discussion of REAL intelligence in healthcare.

## **Selection Process**

The Conference Committee will make selections based on content, learning objectives, sample PowerPoint presentation, the originality of the presentation, and other evaluation criteria (including quality of the abstract itself). The presentation should not have been presented elsewhere and would be unique for the NYANP, nor should it be presented elsewhere within 2 months after.

## **Deadline Dates**

**April 30, 2024:** The deadline for abstract submissions.

**May 15, 2024:** All persons who submit abstracts will receive notification of the Conference Committee's decision no later than this date.

**September 30, 2024:** If you are selected as a conference speaker, this is the deadline for final presentation submission. This is to allow adequate time to have the program evaluated for CEUs. By submitting an abstract, you are agreeing to this deadline. ALL presenters are REQUIRED to submit PowerPoint slides for the dedicated conference webpage by this date. Any revisions to your PowerPoint presentation are due no later than one week prior to the conference.

Speaker agrees to respond to NYANP inquiries within a timely manner (within 48 hours, Monday-Friday).

The Conference Committee reserves the right to cancel any presenter who does not meet these criteria.

## **Speaker Financial Compensation**

Conference presenters will receive a \$200 honorarium and a complimentary registration for the conference with CEUs for lectures they attend (valued at \$325). Two or more co-presenters who speak together (same presentation, at same time) will receive a \$200 as a group, not as individuals. If this is an in-person event, all presenters are responsible for their own travel, room & board.

## **Speaker Disclosure and Recording**

The speaker must agree to present commercially unbiased, independent, and objective information. The speaker must agree to disclose if he/she has a fiduciary or financial relationship with a company, and will not mention affiliate products, services nor said company in the body of their presentation. All presentations are recorded and offered as self-study webinars for continuing education credits.

## **INSTRUCTIONS FOR ABSTRACT SUBMISSIONS**

### **General Policies and Requirements**

All abstracts submitted are subject to review by the Conference Committee according to the stated criteria. The Conference Committee reserves the right to suggest co-presenters and to combine submissions.

The interdisciplinary nature of the Conference should be kept in mind when writing the abstract. Subspecialty jargon should be avoided.

Submitters should be available to present throughout the day of the conference, October 5, 2024, as sessions cannot be scheduled per individual requests. Speakers are required to be available during their allotted speaking time on the conference day to answer questions from the audience.

Speakers may choose to present live to the (online) audience or pre-record their presentation. If you choose to pre-record your presentation, please submit the final presentation no later than 2 weeks prior to the conference.

Abstracts must be factual and report significant research findings, clinical procedures and results, techniques, topics, or products.

It is the responsibility of the presenter to ensure accuracy of content, spelling, and presentation. Abstracts and course notes will be published as submitted, subject to reformatting that may be required by the Conference Committee.

Accepted abstracts, presentations, and recordings will be published on the NYANP website, and other NYANP print or electronic publications. All copyrights will be transferred to the NYANP. The Conference Committee reserves the right to reformat abstracts to ensure publication uniformity.

There is no limit to the number of abstracts one may submit. Absolutely no late submissions will be accepted.

### **HIPAA**

All speakers must preserve the privacy of their patients by avoiding the use of any names or other identifiers without the express written authorization from the patient.

### **Copyright Guidelines**

Copyrighted materials should NOT be included in any form in presentation materials without written permission from the copyright owner of the material. U.S. copyright law prohibits the reproduction of an “article” unless consent from the copyright owner is obtained. If you elect to include copyrighted material, you agree to obtain all necessary consents and you accept responsibility for any actions the copyright owner may be entitled to under U.S. copyright law.

Verification of consent must accompany the presentation material upon submission. The scope of the consent for use of the copyrighted material must encompass not only the presenter's use, but also its use in continuing education activity to be used as a collective work by the NYANP.

### ***Formatting***

- Font: Times New Roman
- Size: 11 point
- Single-spaced
- Margins (top, bottom, left and right): 1 inch
- Format: Microsoft Word, Mac Word or pdf file

### ***Abstract Specifications***

ALL of the following must be included in your submission. Incomplete abstracts will not be reviewed.

- Contact Information:
  - Contact Name
  - Presenter(s) full name/degree(s)
  - Address, City, State and Zip Code
  - Best telephone number to reach you
  - Email address
- Presentation title
- Short description of presentation (up to 100 words)
- Clearly stated summary of learning objectives (3-5)
- Questions and answers (3-5)
- Presentation outline in bullet format
- Bio (up to 150 words)
- Digital picture (jpg, png)
- Preferred length of presentation (50 minutes, 75 minutes or both)
- Pharmacy discussion? If so, what percentage of your presentation?
- Target audience (e.g. medical practitioner, researcher, scientist, policy maker, student, general audience, etc).

Your submission should **also include a sample PowerPoint presentation** created by you, representative of the type of presentation you would plan to give. This could be a “mini” presentation of the topic you propose to give or a recording sample of a presentation you have previously presented. These sample recordings will be used for Conference Committee use only.

### ***Submission***

Your abstract submission indicates you agree to the above as outlined.

Please submit abstracts via email to [executivedirectornyanp@gmail.com](mailto:executivedirectornyanp@gmail.com). Type “NYANP Call for Abstracts 2024” in the subject area of your email. Faxed or posted abstracts will not be considered.